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Deadline for proposals: Tuesday 29 May 2018

**GEM CONFERENCE 2018 – *Past, Present and Future***

**BREAKOUT / WORKSHOP / MEMBER PROPOSAL**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Session Type | |  | Breakout |  | | Workshop | | |  | GEM Member Presentation | | |
| Session Title | |  | | | | | | | | | | |
| Proposer: | |  | | | | | | | | | | |
| Organisation: | |  | | | | | | | | | | |
| Address: | |  | | | | | | | | | | |
| Telephone: | |  | | | | | | | | | | |
| Email: | |  | | | | | | | | | | |
| GEM Member: | | Personal  Institutional | | | | | Membership no: | | | | Non-member | |
| On which days will you be attending? | | | | | Tuesday | | | | Wednesday | | | Thursday |
| How does your proposed presentation fit in with the conference theme and its threads?  (Does not necessarily apply to a member presentation.) | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| What do you think is new or unique about your proposal? | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| What will giving your presentation at conference mean to you? | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| If you are inviting a co-presenter, please give their name and contact details (including email address): | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| At which GEM conferences over the last five years have you spoken? Please give details including role e.g. members, workshop, breakout, etc | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| Please sign and date this form to show that you have read and understood the PDF document *GEM Conference 2018* - *Call for Papers*, and that you have completed the following session plan.  **The deadline for submissions is Tuesday 29 May 2018.** | | | | | | | | | | | | |
| Signature |  | | | | | | | Date | | |  | |

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| **GEM Conference 2018 – *Past, Present and Future* – Nottingham – SESSION PLAN** | | | | | | | | | |
| **Session Title:** | |  | | | | | | | |
| **Session Type:** | |  | Breakout | |  | Workshop | |  | GEM Member Presentation |
| **Description** (a snapshot of your session, in less than 50 words, this would appear in the conference programme)**:** | |  | | | | | | | |
| **Goal** (the overall aim of the session)**:** | |  | | | | | | | |
| **Outcomes** (at the end of the session participants will understand/be able to ... ): | |  | | | | | | | |
| **Creativity & differentiation** (how will participants with different abilities, skills and experiences be catered for): | |  | | | | | | | |
| **Detailed Session Plan:** | | | | | | | | | |
| **Time**  *Example: 15 min* | **Activity (Facilitator/participant)**  *Example: facilitator asks, “How do we listen to young people?”* | | | **Method**  *Example: small group discussions with note taking on flipchart, feedback to whole group* | | | **Equipment/other resources needed**  *Example: flipchart, paper and pens.* | | |
|  |  | | |  | | |  | | |