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*Deadline for proposals:*

*Friday 10 May 2019*

**GEM CONFERENCE 2019 – *Connection, Action, Innovation***

**BREAKOUT / WORKSHOP / MEMBER PROPOSAL**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Session Type | [ ]  | Breakout | [ ]  | Workshop | [ ]  | GEM Member Presentation |
| Session Title |       |
| Proposer: |       |
| Organisation: |       |
| Address: |       |
| Telephone: |       |
| Email: |       |
| GEM Member: | [ ]  Personal [ ]  Institutional | Membership no:      |  [ ]  Non-member |
| On which days will you be attending?  | [ ]  Wednesday | [ ]  Thursday  | [ ]  Friday |
| How does your proposed presentation fit in with the conference theme and its threads? (Does not necessarily apply to a member presentation.) |
|       |
| What do you think is new or unique about your proposal? |
|       |
| What will giving your presentation at conference mean to you? |
|       |
| If you are inviting a co-presenter, please give their name and contact details (including email address): |
|       |
| At which GEM conferences over the last five years have you spoken? Please give details including role e.g. members, workshop, breakout, etc |
|       |
| Please sign and date this form to show that you have read and understood the PDF document *GEM Conference 2019* - *Call for Papers*, and that you have completed the following session plan. **The deadline for submissions is Friday 10 May 2019.** |
| Signature |       | Date |       |

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| **GEM Conference 2019 – *Connection, Action, Innovation* – Torquay – SESSION PLAN** |
| **Session Title:**  |       |
| **Session Type:** | [ ]  | Breakout | [ ]  | Workshop | [ ]  | GEM Member Presentation |
| **Description** (a snapshot of your session, in less than 50 words, this would appear in the conference programme)**:**  |       |
| **Goal** (the overall aim of the session)**:**  |       |
| **Outcomes** (at the end of the session participants will understand/be able to ... ):  |       |
| **Creativity & differentiation** (how will participants with different abilities, skills and experiences be catered for):  |       |
| **Session Plan** *(this may be edited later, but it’s useful for us to get an idea of your content)***:** |
| **Time***Example: 15 min* | **Activity (Facilitator/participant)***Example: facilitator asks, “How do we listen to young people?”* | **Method***Example: small group discussions with note taking on flipchart, feedback to whole group* | **Equipment/other resources needed***Example: flipchart, paper and pens.*  |
|  |       |       |       |