|  |  |  |
| --- | --- | --- |
| ***For office use only*** | | |
| *Form Received* | *Supplier No.* | *Invoice Date* |
|  |  |  |
| *Amount Received* | *Cheque No.* | *Date Fee Received* |
|  |  |  |



# GEM Suppliers List Form

The suppliers list is for freelancers, consultants or companies who work within the museums and heritage learning sector to advertise their services. *Inclusion does not imply endorsement by GEM.*

***Cost:***

GEM members rate: £60 per year (personal or institutional members) then £51 to renew

Non-members rate: £90 per year then £81 to renew

Please complete **sections A, B** **and C** of this form and return to:

GEM, The Joiners Shop, The Historic Dockyard, Chatham, Kent, ME4 4TZ.   
Tel/Fax: 01634 816280 [office@gem.org.uk](mailto:office@gem.org.uk)

## A. Your Details – *these details are not displayed on the GEM website.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | | | | |  |
| Fullname: | | | | |
|  | | | | |
| Job title: | | | | |
|  | | | | |
| Address: | | | | |
|  | | | | |
| Town: |  | Postcode: |  | Country: |
|  | | | | |
| Tel: |  | Email: | | |
|  | | | | |
| Are you a GEM member?  Yes  No  I’m joining today  If yes, membership no: \_\_\_\_\_\_ | | | | |
|  | | | | |

## B. payment Details

**Type of supplier listing:**

£60 (GEM members’ rate)  £51 (GEM members’ renewal rate)

£90 (non-members’ rate)  £81 (non-members’ renewal rate)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **How do you wish to pay?** | |  | | |  |
|  | |  |
|  | | |
|  | I enclose a cheque (in Pounds Sterling made payable to GEM) for the supplier listing ticked above. | | | |
|  | | | | |
|  | Today I am paying the total fee directly into GEM’s CAF Bank account: Sort code: 405240;   Account Number: 00018119. *(If paying from overseas please contact the office for payment details.)* | | | |
|  |
|  | | | | |
|  | Please invoice authorised payer for the total fee. I attach a purchase order no: | | | |
|  | | | | |
|  | Please call to take my card payment details over the phone. | | | |
|  | | | | |
| Tel: | | |  | |
|  | | | | |
|  | | | | | |

## C. Supplier’s listing details – t*hese details will be displayed on the GEM website.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | *Supplier details \*required fields* | | |  |
| **\***Name of organisation: | | |
|  | | |
| **\***About: (a short intro 20 words max) | | |
|  | | |
| **\***Specialisms (max 4 words per specialism):  *Specialism 1:*  *Specialism 2:*  *Specialism 3:*  *Specialism 4:*  *Specialism 5:*  *Specialism 6:* |  |  |
|  | | |
| **\***More details (max 500 words): | | |
|  | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | *Contact details for website* | | | | |  |
| Name: | | | | |
|  | | | | |
| Job title: | | | | |
|  | | | | |
| Address: | | |  | \*Area/Region: |
|  |
| Country: |
|  | | | | |
| Tel: |  | Email: | | |
|  |  |  | | |
| Mob: |  | Website: | | |
|  | | | | |
| Social media links: | | | | |
|  | | | | |